

## CLINICAL TRIAL SITE NETWORK MANAGER POSITION DESCRIPTION

**LOCATION** - This post can be based everywhere in Europe (with preference in Belgium) and travel within Europe is expected.

**STATUS** - Contract for one (1) year. Role is renewable based on performance.

**Hours** - Full time position.

**SALARY** - Commensurate with experience.

**LEADING** the INNODIA Clinical Trial Site Coordinating Center

**WORKING with** - The INNODIA Managing Team

**REPORT to** - The INNODIA Managing Director

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### BACKGROUND

INNODIA is an **international non-profit organization** (ivzw in Belgian) - established in Belgium in July 2022 – stemming from an European-based public private partnership receiving funding from the Innovative Medicines Initiative 2 Joint Undertaking (IMI-JU) and supported by the European Union's Horizon 2020 Research and Innovation program, the European Federation of Pharmaceutical Industries and Associations, The Helmsley Charitable Trust, and JDRF. Thanks to this unique private-public interaction, INNODIA **has become the largest European research and clinical project ever started dedicated to helping people living with type 1 diabetes**. The INNODIA project has shown how academic researchers and clinicians, industry and patients can effectively collaborate to defeat type 1 diabetes. To guarantee continuity and expansion of this successful research and clinical network, INNODIA has been transformed into a legal entity with the **MISSION to accelerate the development of new cures and promote disease modifying therapies for people living with type 1 diabetes, everywhere**.

Our concept is to **create a network of excellent clinical trial sites accredited by INNODIA** that are deeply profiled, listed, and verified and that will be **advertised to drug developers** wanting to perform fast and efficient clinical intervention trials in type 1 diabetes (all stages) with new or already approved disease modifying therapies.

A CTS network manager is sought to lead the organization in building, monitoring, value, and supporting the INNODIA CTS network.

### PURPOSE OF THE POSITION

The Clinical Trial Site Network Manager will:

- perform the recruitment of new clinical trial sites within Europe and guarantee their inclusion into the INNODIA Network
- profile the new Clinical Trial Sites with onsite visits
- guarantee the development and accreditation process of the INNODIA Clinical Trial Sites

- oversee and ensure Clinical Trial Sites performance
- develop, implement, and sustain the *INNODIA CTS Support and Engagement Program*

## **REQUIREMENTS**

- At least a Master degree in biomedical/scientific field or related field, a nursing qualification, or equivalent experience
- Proven clinical trial/project management experience gained in multi-centre interventional trials will be highly regarded
- Knowledge of clinical research practices, ethical obligations, ICH and Good Clinical Practice
- Knowledge of medical terminology, experience working in a clinical / hospital environment and experience managing patients
- Demonstrated ability to maintain high work standards with limited supervision and an ability to ensure other team members work in accordance to Standard Operating Procedures relevant to clinical trial conduct
- Ability to interact professionally with a variety of stakeholders
- Strong leadership and motivational skills as well as effective communication, organisational and time management skills
- Pro-active and creative attitude
- Ability to work independently as well as part of a team
- Fluent in English both written and oral (knowledge of multiple languages will be highly regarded)
- Well-developed computer skills in database management, MS Word, Excel, CRM and web based research

**Please send your application (a motivation letter and CV) to  
[info@innodia.org](mailto:info@innodia.org)  
deadline: July 30<sup>th</sup>, 2023**